

# ***Volunteer Application Packet***

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**Girl Scouts of Virginia Skyline Council**



**Girl Scouts®**

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**Girl Scouts of Virginia Skyline Council  
3663 Peters Creek Road, NW, Roanoke, VA 24019-2809  
Phone: 540-777-5100 or 1-800-542-5905  
Fax: 540-777-1151  
Website: [www.gsvsc.org](http://www.gsvsc.org)**

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**To:** Prospective Girl Scout Volunteer

**Date:**

**Re:** Completing the Volunteer Application Process

Girl Scouts is the world's preeminent organization dedicated solely to girls. In partnership with committed adults, girls develop qualities that will serve them all their lives. Thank you for your interest in becoming one of those committed adults.

In this volunteer application packet, you will find the necessary forms to begin the process. Complete the application, sign the Understanding of Inclusiveness, and return both, along with the volunteer background check permission, to:

Volunteer Services Specialist  
Girl Scouts of Virginia Skyline Council  
3663 Peters Creek Road, NW  
Roanoke, VA 24019-2809

If you have any questions regarding the application process, please contact GSVSC headquarters at 540-777-5100 or 800-542-5905.

Again, thank you for your interest.





<b>EXPERIENCE</b>			
<b>Girl scout experience (girl or adult):</b>			
<b>Community/campus involvement:</b>			
<i>Organization</i>	<i>Position(s)</i>	<i>Date Started</i>	
<b>What talents and skills are you willing to share to benefit Girl Scouting?</b>			
<b>Interests (check all that apply):</b>			
<input type="checkbox"/> Working with girls 5-11	<input type="checkbox"/> Group leader or assistant leader	<input type="checkbox"/> Mentoring	<input type="checkbox"/> Product sales
<input type="checkbox"/> Working with girls 11-17			
<input type="checkbox"/> Working with adults	<input type="checkbox"/> Developing programs	<input type="checkbox"/> Teaching/training	<input type="checkbox"/> PR/marketing
<input type="checkbox"/> Interest groups	<input type="checkbox"/> One-time events	<input type="checkbox"/> Office help	<input type="checkbox"/> Camp personnel
<input type="checkbox"/> Program facilitator	<input type="checkbox"/> Internship	<input type="checkbox"/> Other (please describe):	
<p><i>I authorize Girl Scouts of Virginia Skyline or its agents to contact educational, personal, volunteer, professional, and governmental references for my suitability for placement in a position. I understand that willful or negligent misrepresentation or omission of facts requested is cause for non-appointment as a volunteer.</i></p> <p><i>If appointed as a volunteer, I agree to abide by the philosophies as stated in the Girl Scout Promise and Law and by the policies of Girl Scouts of Virginia Skyline Council, register with the Girl Scouts of the USA, and fulfill the volunteer responsibilities to the best of my ability, including taking the required training for the position.</i></p>			
<b>➤ Applicant signature (required):</b>			Date:

**Mail application and background check permission to:**

**Volunteer Services Specialist, Girl Scouts of Virginia Skyline Council  
3663 Peters Creek Road, NW, Roanoke, VA 24019-2809**

<b>TO BE COMPLETED BY INDIVIDUAL PASSING OUT APPLICATION</b>		
<i>Upon approval of background check, return a copy of the application to:</i>		
Name:		
Address:		
City:	State:	Zip:
Phone number:     -     -	Email address:	

## Girl Scouts of Virginia Skyline Council Understanding of Inclusiveness

Girl Scouting provides opportunities and resources to prepare girls to seek and meet the challenges of an ever-changing society. As we participate in the Girl Scout program, we:

Welcome, Embrace, Appreciate, and Live Our Values with others.

As a member of the Girl Scouts of Virginia Skyline Council, I am committed to the following principles and will practice them at all times. I will also welcome feedback from my peers as I learn about the variety of backgrounds in my community.

***I will:***

**WELCOME**

1. Seek out girls and adults from a variety of backgrounds\* and welcome them into my troop/group/activity.
2. Honor both similarities and differences by including girls and adults in Girl Scouting who bring with them a variety of backgrounds.
3. Strive to get to know, beyond a surface level, girls and adults from a variety of backgrounds, interests, talents, and skills.

**EMBRACE**

4. Encourage and participate in dialogue with fellow Girl Scouts that embraces the variety of ideas and opinions, making Girl Scouting a great place to prepare to meet the challenges of an ever-changing society.
5. Seek out and include opinions and information from as many sources and perspectives as possible when planning and making decisions that affect my troop/group.
6. Make sure that Girl Scouting is welcoming for girls by including a variety of options in planning and implementing programs and activities.

**APPRECIATE**

7. Take advantage of opportunities to step outside of my own culture to experience, learn about, and appreciate the world around me.
8. As a result of stepping outside of my own culture, identify and practice behaviors that are respectful of all people.

**LIVE OUR VALUES**

9. Think about how I use my personal resources (time, money, talents) and seek to share my resources in situations and places where the values of including and respecting others are welcomed.
10. Make sure that our troop's/group's communications (newsletters, announcements, and other written materials) reflect the diversity of our troop/group and are respectful of all people.

\*Each of our backgrounds is a unique combination of race, ethnicity, sexual orientation, gender, socioeconomic status, age, geographic origin, size, physical and mental ability, family, religion, opinions, talents, skills, experiences, education, profession, interests, personality, and hobbies.

I sign my name below to show my commitment to these principles.

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**Girl Scouts of Virginia Skyline Council  
Criminal Background Check  
Policy and Procedures**



# Girl Scouts of Virginia Skyline Council

## ★ Criminal Background Check Procedures ★

When a record of criminal history is received, the volunteer services specialist will review the record. If the history contains a conviction for any of the crimes listed in the policy statement, it will be referred to the Chief Executive Officer or his/her designated representative. A letter of pre-adverse action with a copy of the report will be sent to the individual by certified mail. The individual will have 10 days from the date of receipt to respond and take appropriate action to resolve the matter as described above. If the matter is not resolved within that timeframe, the Chief Executive Officer will send the adverse action letter to the individual by certified mail. A letter of rejection (containing no confidential information) will be sent to the Virginia Skyline Council supervisor of the applicant/volunteer, and the staff supervisor will receive a copy.

All records and information concerning positive background checks will be handled discreetly and confidentially. Records will be kept in a locked cabinet and accessed by the Chief Executive Officer or his/her designated representative.



